Premier Surgery Center

Job Title: Registered Nurse – ASC Pre/Post Surgical Nurse

Job Function:

Responsible for planning, executing, directing and evaluating direct and indirect nursing care given to the procedure patient. This nursing care ranges from preoperative care onto postoperative evaluation and care. It is a practice designed to meet a patient's needs through the nursing process, ensuring continuity of care during the holding room/surgical experience.

Job Qualifications:

- Education:
  - Currently licensed to practice professional nursing in the State of Tennessee and must be familiar with the basic nursing performance standards.
  - Graduate of an accredited school of nursing.
  - Certification in ACLS and CPR.
  - A minimum of one year's experience as a registered nurse.
  - Knowledge of Patient's Rights.
  - Knowledge and experience in the preoperative and postoperative care of the procedure patient.
  - Knowledge of specialized equipment used in the holding/operating room.
  - Knowledge of anesthetic agents and their usage and effect on the procedure patient.
  - Evidence of continuing education in the field of perioperative nursing.

Job Duties and Responsibilities

- Supervises and directs patient care in the room.
- Ensures that proper techniques and practices are used according to
- accepted standards of practice.
- Supervises other personnel in the room and directs or assists as necessary.

- Immediately reports any unusual occurrences to charge personnel, documents appropriately in the patient record, and completes PVAIC's Incident Reports form if indicated.
- If called upon, performs all circulating duties with efficiency and speed.
- Has all supplies and equipment in room and provides to team as necessary.
- Assists surgeons, and other personnel as needed to ensure good patient care.
- Observes patient for changes in condition.
- Reviews and carries out surgeon's orders.
- Ensures all medications are administered and charted according to established policies and procedures.
- Identifies and records patient's response to medication when necessary.
- Refers to resource material whenever necessary.
- Promptly reports medication errors.
- Cares for specimens and cultures as directed by set policies and procedures.
- Records required data in EHR and updates records in the patients chart.
- Provides orderly progression of schedule by sending for following patients at proper times and notifies personnel of any changes.
- Provides for continuity of individual patient care.
- As staffing allows, utilize program of pre and post-operative visits to facilitate knowledge of patient, condition, and needs.
- Receives and gives reports to and about patient as necessary to ensure good care.
- Provides for psychological needs of patient.
- Assists in control and maintenance of supplies and equipment.
- Records used items in proper place and method directed.
- Assists in administrative duties as directed.
- Helps with maintenance of records and statistics.
- Assists in establishment and maintenance of procedures, policies and standards.
- Assists PAT screening calls.
- Acts as charge nurse as necessary.
- Assists in supervision of personnel and department to provide optimum assurance of safe environment.
- Checks rooms, material, and equipment for proper care and handling.
- Ensures clean, safe environment through continued alertness to safety and explosive hazards and aseptic techniques.
- Keeps inventory of supplies to maintain high standards and quality in the materials used.
- Assists in control of traffic and personnel to ensure proper control of infection and asepsis.
- Assist in staff development and education
- Assists in formulation and interpretation of procedures, standards,

and techniques.

- Assists in orientation of new personnel.
- Avails his or herself in the ongoing nursing education process of the Facility.
- Reviews pertinent periodicals, scientific and medical and related literature.
- On –call for emergencies and available for additional duty.
- Accountability and Adaptability
- Assumes accountability and responsibility for his or her own work performance and those under his or her supervision.
- Observes assigned work schedules and hours.
- Performs competently in new situations.
- Adheres to holding room dress code; neat personal appearance.
- Personal Relations
- Maintains good rapport with fellow employees.
- Maintains good rapport with physicians.
- Performs his or her duties in a professional and pleasant manner.
- **Other duties as assigned.**

Physical Requirements for Position:

Hearing: Adequate to perform the essential functions of the job, such as : auscultating blood pressure, ability to hear soft voices.

Speaking: Adequate to perform the essential functions of the job, such as: clearly communicating instructions, performing assessments, taking nursing history, relaying information to multiple personnel, patients and their families.

Vision: Visual acuity within normal limits.

Lifting up to: ❒ 5 lbs. ❒ 20 lbs. ■ 40 lbs. ❑ 60 lbs. ❒ Over 60 lbs.
Pushing up to: ❒ 25 lbs. ■ 50 lbs. ❒ 150 lbs. ❒ 250 lbs.
Manual Dexterity: ❒ Low ❒ Medium ■ High

Average % of time during regular shift devoted to:

Standing: ❒ 0-20 ❒ 21-40 ■ 41-60 ❒ 61-80 ❒ 81-100
Walking: ■ 0-20 ❒ 21-40 ❒ 41-60 ❒ 61-80 ❒ 81-100
Squatting: ■ 0-20 ❒ 21-40 ❒ 41-60 ❒ 61-80 ❒ 81-100
Sitting: ❒ 0-20 ❒ 21-40 ■ 41-60 ❒ 61-80 ❒ 81-100

Indicate % of time employee must perform each activity:

Repetitive Motion (Depending on hand dominance):
Right Hand: ❒ 0-20 ■ 21-40 ❒ 41-60 ❒ 61-80 ❒ 81-100
Left Hand: ❒ 0-20 ■ 21-40 ❒ 41-60 ❒ 61-80 ❒ 81-100
Right Foot: ■ 0-20 ❒ 21-40 ❒ 41-60 ❒ 61-80 ❒ 81-100
Left Foot: ■ 0-20 ❒ 21-40 ❒ 41-60 ❒ 61-80 ❒ 81-100
Not Applicable: ❒

Bending:

to waist: ❒ 0-20 ■ 21-40 ❒ 41-60 ❒ 61-80 ❒ 81-100
to floor: ■ 0-20 ❒ 21-40 ❒ 41-60 ❒ 61-80 ❒ 81-100
Not Applicable: ❒

Reaching:
to waist: ❒ 0-20 ■ 21-40 ❒ 41-60 ❒ 61-80 ❒ 81-100
to floor: ❒ 0-20 ■ 21-40 ❒ 41-60 ❒ 61-80 ❒ 81-100
Not Applicable: ❒

Signature
_____Date_____